

## **Notice of Privacy Incident**

Rutgers Robert Wood Johnson Medical School (RWJMS) takes the confidentiality and security of the information we maintain seriously. We experienced a privacy incident that involved information pertaining to certain patients. This notice explains the incident, measures that have been taken, and some steps patients can take in response.

We are in the process of investigating an incident that involved a now-former RWJMS employee who had forwarded emails containing patient information to their personal email account. We first learned of this on February 1, 2024, when we identified that the now-former RWJMS employee had sent several files, including spreadsheets containing patient information, to their personal email address. After we learned about the incident, we immediately launched an investigation and a review of the forwarded emails to determine what information they contained. The matter was also referred to law enforcement for investigation and appropriate action.

Our ongoing investigation identified an email that was forwarded on January 19, 2024 with attachments that contained patient names in combination with some or all of the following: medical record numbers, treatment information, and/or prescription information.

On April 1, 2024, we began mailing letters to patients whose information was involved in the incident. If an individual believes their information was involved and have any questions about this incident, please call 833-783-8442.

For patients whose information was involved in the incident, we recommend that you review the statements you receive from your healthcare providers and health insurance plan. If you see any services that were not received, please contact the provider or health plan immediately.

We regret any inconvenience or concern this incident may cause. We are committed to improving and maintaining your trust.